

**FOUR PINES WATER SUPPLY CORPORATION**  
**Board of Directors Regular Meeting**

Date: March 9, 2026

Time: 6 p.m.

Location: 905 Bassett Road, Palestine, TX

**AGENDA**

1. Call to Order  
The meeting will be called to order by the President.
2. Roll Call and Establishment of Quorum  
Board members present and those absent will be recorded.
3. Public Comment  
Members of the public may address the Board on items posted on this agenda only. Comments are limited to five (5) minutes per speaker. No action or discussion may be taken on matters not posted. Individuals wishing to address the Board during the Public Comment portion of the meeting must complete a speaker card prior to the meeting being called to order. Speakers will be recognized by the presiding officer and must relate to items posted on the meeting agenda. The Board may not deliberate or take action on matters not posted in accordance with the Texas Open Meetings Act.
4. Individual Concerns and Billing Issues
5. Consent Agenda
  - A. Approval of minutes
  - B. Approval of financial reports
  - C. Approval of current monthly bills and expenditures
6. Secretary's Report for Previous Month
  - A. "Deposit Check Off List" (Monthly deposit totals)
  - B. "Adjustments" Report
  - C. "Reconciliation" CPA report (Detail, Summary, Profit&Loss, Balance Sheet)
  - D. Vera Bank Statement(s)
  - E. Customer Information/Issues
7. Operation Manager's Report
  - A. System Operations and Maintenance
    - i. Meter Installations
    - ii. Water Leaks
    - iii. Locates
    - iv. Flushing
  - B. Cut offs
  - C. "Director's Report" (Water production and usage)
  - D. Regulatory compliance and TCEQ matters

- E. Capital projects and repairs
- 8. Old Business
  - A. Discussion and possible action on previously posted matters:
    - a. Status on Quotes for fence for new well property
    - b. Update on Easement Letter and Archeological Study
- 9. New Business
  - a. Discussion and possible action regarding:
    - i. Review and possible approval of New Bank Draft authorization form to be used for automatic bill payments
  - b. Update from Fontaine Study
  - c. Review Update on items for Annual Membership Meeting
  - d. Potential Board Member Candidates
  - e. Approval of USDA Loan Resolution
  - f. Policy, Procedures and General Administration Update.
  - g. Annual Member Meeting status and preparation.
- 10. Executive Session

The Board will convene in closed session under Chapter 551, Texas Government Code, including discussion in the following matter(s):

  - a. Personnel (§551.074)
- 11. Reconvene in Open Session

Discussion and possible action on matters discussed in Executive Session.
- 12. Director Comments and Announcements

Limited to informational matters only; no discussion or action.
- 13. Adjournment

**POSTING CERTIFICATION**

This agenda was posted in accordance with the Texas Open Meetings Act at least three business days prior to the meeting.

Posting Location: \_\_\_\_\_

Date & Time Posted: \_\_\_\_\_